



HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:

1 ENTER YOUR INSTITUTION NAME

Go to paymytuition.com. From the drop-down menu, select **Southwestern Academy**, then enter your payment amount and the country you are paying from.

2 SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, eWallet payments and other local options.

3 ENTER YOUR DETAILS

Enter some basic information including your student number. We will include this information to your payment for easy identification of your payment by the Southwestern Academy team.

4 MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.

5 TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.

