



SOUTHWESTERN ACADEMY

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OUR TERMS OF ENROLLMENT AT SOUTHWESTERN ACADEMY

UPON ACCEPTANCE, PARENTS WILL COMPLETE THIS ENROLLMENT CONTRACT

I (we) the undersigned hereby apply for the enrollment of my (our) child as a student at Southwestern Academy for the term beginning (Month) (Day), (Year), and ending (Month) (Day), (Year) subject to the terms and conditions of this contract as stated on these sheets and in the Academy's General Catalog, which I (we) have read and with which I (we) agree. I (we) understand and agree that, upon acceptance by Southwestern, the application becomes a contract between the Academy and myself (ourselves) for space in the school subject to all the terms, conditions, and provisions set forth on these pages and in the Academy's General Catalog, which is expressly incorporated by reference into this contract and made a part hereof. I (we) hereby certify that my (our) child is of good moral character and good habits, and wishes to continue as a student at Southwestern Academy. I (we) also certify that all of the information provided in the application is true and accurate.

Southwestern Academy offers a comprehensive program for international students who want to learn or improve their English language skills, experience American culture, and prepare for university work in the United States. International students live in school dormitories, with food, supervision, and activities provided each day during the period of enrollment. Academic tuition covers all instruction, including tutoring and English as a Second Language as needed at no extra charge. Room and board fees include supervision and use of all regular facilities at both campuses every day of the year through the term. Lunch and afternoon care is included for commuting students. Breakfast, dinner, and occasional boarding are available by prior arrangement with the Student Office.

Incidental deposits are due in advance by the day of enrollment, and are subject to the Academy's control and disbursement. *(Students draw against the incidentals deposit with permission from the school for spending money, books, school supplies, movies, laundry, social/weekend activities, field trips, accident insurance, postage, lab equipment, etc. Itemized accounts are sent monthly to parents. Any credit balance is refunded to parents a month after final enrollment. Students should NOT have any other money of their own.)* The incidentals deposit is an estimate that should cover an academic year, but this varies with students; some use considerably more if transportation, clothing, or medical expenses are taken from the deposit; additional deposits, if needed, will be requested by the School Business Office. All students are required to purchase student accident insurance through the school each year; information on benefits is included in the Parent Handbook and is available from the business office. Students must be covered by medical insurance; information on the policy must be entered on the emergency medical release and health form of the application.

Southwestern's admissions are limited to normal, active students who are able to take part in the range of opportunities available at the Academy. All students on being enrolled become subject to the rules and regulations prescribed by the Academy. A student is admitted only on condition that his or her parents delegate full authority to the Academy in all matters of discipline, including inspection of items brought onto campus, and laboratory and/or medical screening if necessary to detect illegal substances in or on a student or in belongings. Southwestern will not tolerate weapons, illegal drugs, or other materials of an illegal nature on campus. Commuting students may attend either campus, but become subject to room and board charges if such are incurred for a period at either campus. Transportation charges to and between campuses are the parents' responsibility. There is an extra charge for domestic students who wish to board during vacation periods. The Board of Trustees reserves the right to increase fees if the local area cost-of-living statistics increase by more than five percent during the contract term.

International student enrollment is for a period through completion of high school requirements, unless the school agrees to a shorter term in advance.

Southwestern has no desire or intention to enroll undesirable students. Parents on making application vouch thereby for the good character of the student, representing him or her to be amenable to discipline, and agree that in the event of dismissal or withdrawal for any reason whatsoever, no refund or deduction will be made from the charges for a full school year or for any portion of a school year that remains. Southwestern is a school of limited

enrollment. Charges are made for a place in the school, not for a period of attendance. A student's absence does not materially decrease the expenses of the Academy; hence, parents are responsible for the full payment of a school year, or for such part of a school year as remains on late entrance. Students are accepted only for a full school year or for the remainder of the year on late enrollments unless special arrangements are agreed in advance by parents and school for a shorter period. A pro-rata allowance is made if the student is accepted after the first four weeks of the term, but no reduction or credit will be granted if the student is expelled, withdrawn, or suspended. If any legal action, including arbitration or an action for declaratory relief, is brought to enforce or interpret any of the provisions of this agreement, or to resolve any dispute between the parents and the Academy growing out of this agreement and/or the student's enrollment or lack of enrollment in the Academy, or any activity related to the student's enrollment in the Academy, the prevailing party shall be entitled to recover reasonable attorney's fees as well as costs of suit from the other party. Said fees and costs, which may be set by the Court in the same action or in a separate action brought for that purpose, are in addition to any other relief to which the prevailing party may be entitled. This provision applies to the entire agreement between the parents and the Academy. Insofar as the term "prevailing party" is concerned, if one of the parties commences an action but thereafter, before the matter has been resolved by a court or arbitrator, said party dismisses such action, the other party shall be deemed the prevailing party for the purpose of this agreement.

School transcripts and records will be forwarded to another school or college only after our business accounts are cleared. If an account becomes delinquent, a service charge of 1.5% per month is added, and the student is ineligible to participate in the school program and may not enter classes, take exams, or receive grades until the account is paid or other terms are agreed to by the Academy. This contract is deemed to be executed under the laws of the State of California, County of Los Angeles, in San Marino, California. By signing the contract, parents permit students to take part in interscholastic athletics unless other indication is given in the health statement. Photographs or videos of school activities are taken occasionally for publicity use; this contract serves to release rights to those pictures for use by the school in its publications and publicity. Certain courses or activities are available only at one campus or the other, and may vary from the catalog. Southwestern's programs vary slightly from year to year to accommodate the needs and interests of our students. Please contact the Admissions Office for more detailed information, though contract terms can be changed only by a school officer in writing.